

Blanco County South Library District
Board of Trustees Meeting Minutes

18 July 2023

9:30am Library Conference Room

The meeting was called to order at 9:30 am and a quorum was established.

Attendees: Nancy Cline, Andrea Whitesides, Jack Twilley, Millie Jones, Joni Kirkwood, Crystal Spybuck, Brain Fields, Evann Ramsey, Carolyn Geiler of Inc.

Public Comments: None

The minutes of 13 June 2023 were approved as circulated.

Unfinished Business

1. Hot IT is now able to collect numbers of wifi usage. No contact to alternate IT companies has been made as of this date. We will continue to seek alternate IT companies. Laptops are updated and current.

Laptops are now set for remote updates.

2. Dolly Parton Imagination Library Kick Off 16 July 2023., There are 100 children registered. A donation from a Foundation was received and there are plans for future fundraisers.

3. Crystal and Joni attended the County Commissioners' Court to extend the library's appreciation for continued funding and informed them of all the library offers the community.

4. Blanco City Budget meeting approved of 15K in financial support to the library. It was suggested that the community should be informed of all the library offers the community, including the free little libraries.

New Business

1. Annual Investment policy approval. It was suggested by Millie that we need to have an investment officer separate from the board treasurer.

Discussion of a new investment officer, section 5 of the investment policy.

Discussion of and possibility of moving funds from CD's. Motion was made to approve the investment policy, second was made, motion carried.

2. Quarterly Investment Report. Discussion to ensure funds are kept under 250K per FDIC insurance. Operating account was discussed to keep 30K per month for bills. Evann stated she is checking balance every few days to make sure sufficient funds are in the account.

3. Friends of the Library Report – Betsy Scheffe, no report at this time due to vacation.

4. Blanco Library, Inc. Report – Report ready by Carolyn Geiler.

5. Budget and Financial Report – Millie Jones. Millie presented the income and expense report for the month. We will be having an audit at the end of August and will need to prepare for that.

6. Financial Report – Evann Ramsey. Evann requested clarity on the Gale Cengage line item of book expenses. Motion was made to pay bills, a second was offered, motion passed.

7. Deputy Director Report – Brain Fields, see attached.

8. Library Directors Report – Crystal Spybuck, see attached

Announcements

Next Board meeting 8 August 2023

Meeting Adjourned.

Minutes respectfully submitted by

Joni C. Kirkwood

BCSLD Secretary.