

Blanco County South Library District

Board of Trustees Meeting
Tuesday, December 10, 2024
9:30 A.M. Library Conference Room

MINUTES

The meeting was called to order at 9:31 A.M. and a quorum was established.

Attendees: Jack Twilley, Sibby Barrett, Pat Clewell, Crystal Spybuck, Nancy Cline, Andrea Whitesides, Evann Ramsey, Marilyn Melton, Debra Raimond, Brian Fields

There were no public comments.

Sibby moved to approve the minutes for the October 8, 2024 meeting, and Andrea seconded the motion. The motion carried, and the October 8 minutes were approved as written.

Sibby moved to approve the minutes for the November 12, 2024 meeting, and Andrea seconded the motion. The motion carried, and the November 12 minutes were approved as written.

Debra Raimond was introduced as a potential Board Member and Secretary to complete the remainder of Joni Kirkwood's unexpired term.

Unfinished Business

1. Progress re. Long-Range Plan—Revisions to collection development policy and book challenge process still in progress.
2. Hiring of part-time Library Aide—Interviews are ongoing. We plan to hire before the end of the year with training beginning at the start of next year.
3. Website design—Review of the new website is underway, still awaiting feedback and input with a goal to launch the new website after the beginning of the new year.
4. Water pipes report—Sibby acquired new water bottles for the test. Once the samples are collected, Sibby will take the samples to Austin for testing.
5. Update on library sign—The sign is working, and we have administrative control of it, but we still have an issue with transferring the meter to PEC. GVTC is currently paying for the meter because it is connected to their equipment. We are working with PEC to resolve this issue. We have started displaying more sign content for the City of Blanco and Blanco County, including City Council meeting times, drought restrictions, and burn ban notices.
6. Part-time Program and Community Outreach Coordinator – job description/applicants—On hold until we have filled the Library Aide vacancy.
7. Proposal for Pocket Meadow – possible survey of land—Blanco Inc. will need to pay for the survey. Marilyn will present this at the December meeting for approval. After the survey is conducted, a committee will convene to facilitate the process moving forward.

New Business

1. Appointment of Debra Raimond as new Board Member—Sibby moved to appoint Debra Raimond as a new Board member to complete the remainder of Joni Kirkwood's unexpired term. Andrea seconded the motion, and the motion to appoint Debra carried.
2. Amend budget to add \$5000 for OverDrive—Andrea moved to approve an additional \$5,000 for OverDrive Advantage purchases, Sibby seconded, and the motion carried.
3. Discuss holiday gifts for volunteers—Sibby motioned to approve the purchase of \$25.00 gift cards at Buchanans Coffee House for the 14 library volunteers, Andrea seconded, and the motion carried.
4. Investment Report – Pat Clewell Smith
5. Friends of the Library Report – Rosalind Ellis—There was no Friends report.
6. Blanco Library, Inc. Report – Marilyn Melton—Blanco Library Inc. will have a quarterly meeting on Tuesday, December 17 at 2:00. They will decide on the Pocket Meadow land survey.
7. Budget and Financial Report – Andrea Whitesides
8. Financial Report- Evann Ramsey—Sibby moved to pay the November bills, Jack seconded, and the motion passed.
9. Deputy Library Director's Report – Brian Fields
10. Library Director's Report – Crystal Spybuck

Announcements

Next board meeting – January 14, 2025 at 9:30 A.M.

Jack made two informational announcements: (1) High School Performing Arts Center paver project. Engraved brick in name of the Blanco Library for a \$350.00 contribution to the Blanco Education Foundation. More details to come. (2) Rotary Club Summer Reading Program to support at-risk students at the elementary school (a mentoring/tutoring program like PALs). Rotary Club is in the discussion phase with Blanco ISD. More details to come.

Executive Session to discuss personnel issues

Adjournment

The meeting was adjourned at 10:35 AM before going into executive session.