

Blanco County South Library District

Board of Trustees Meeting Minutes

Tuesday 10 October 2023

The meeting was called to order at 9:30am and a quorum was established.

Attendees: Nancy Cline, Millie Jones, Andrea Whiteside, Joni Kirkwood, Crystal Spybuck, Brian Fields, Evann Ramsay.

There were no public comments.

The minutes of the September 12, 2023 meeting were approved. A correction was made to the minutes.

Unfinished Business

1. A meeting was set for 10 October for a possible new IT person in addition to HOT IT. Rob Lerner was also contacted as a possible additional IT
2. Glasses for the 14 October eclipse event have arrived and library is awaiting cookie delivery for eclipse craft. Spring 2024 eclipse glasses have been ordered.
3. The Comptrollers report that was requested for funds received for district taxes to library from local businesses was received but did not contain that specific information.
4. Health insurance coverage rates increased and discussion was made over a new carrier or choosing an alternate plan within TML. Insurance brokers were contacted and we are waiting for responses. It is suggested to stay with TML.
5. The library bookkeeper has returned to work.
6. The auditor for the library's current audit was not at the meeting and forms were sent to board members which were filled out and returned.
7. A payroll adjustment will be made to keep up with wages payment made for last years payroll. The current insurance policy will be raised to match wages of staff and additional cost has been paid.
8. Library outreach. Shred day is set and volunteers have been acquired. A down payment has been made for the bus trip to the wildflower center.

New Business

1. We are planning on updating the Envisionware software for our PC reservations and wifi printing. A motion was made and passed to switch to Cybrarian software.
2. The library Strategic Plan which includes the long range plan expires in 2023. The board members were tasked with looking over the goals and updating them for a new long range plan.
3. No report from the Friends of the Library.

4. Ann Ahrens of Blanco Inc gave a report which included plans to upgrade the financial policy integrating the boards
5. Financial Report by Millie Jones, a motion was made and a second to pay the bills.
6. Brian Fields, Library Deputy Director report was made.
7. Crystal Spybuck, Library Director made a report.

Announcement made for next meeting on 14 November 2023 at 9:30am.

The board members went into executive session at 10:52am for a staffing issue. Discussion was made and the issue was resolved.

The board came out of executive session at 11:12am