

Blanco County South Library District

Board of Trustees Meeting Minutes

Tuesday 21 May 2024

9:30 am Library Conference Room

The meeting was called to order at 9:30am and a quorum was established.

Attendees: Nancy Cline, Andrea Whitesides, Brian Fields, Evann Ramsey, Jack Twilley, Sibby Barrett, Pat Smith, Marilyn Melton

There were no public comments

Nancy welcomed Marilyn Melton, new President of Blanco Library, Inc.

A Motion was made and passed to approve April 2024 meeting minutes.

Unfinished Business

1. A Motion was made to approve the Long Range Plan. Approval was unanimous.
2. Andrea reported that the Lady Bird Johnson Wildflower Center field trip was a success. There was a mixup in the bus provided by the contractor resulting in a \$400 credit the next time we contract with the bus provider.
3. All employee evaluations are complete. Associated compensation rates for the upcoming year was discussed in Executive Session.
4. The 2024-2025 proposed budget was presented by Andrea. Several suggestions for add/subtracts from the proposal were made. The budget will be finalized and approved in June.
5. There was discussion regarding requesting funds from the City and County. All agreed that we should proceed with a request.

New Business

1. Crystal had provided an update on Maintenance of Effort (MOE) to each board member. The Library satisfies all required elements.
2. A farewell luncheon for Millie Jones is planned at the Uptown Restaurant after the next Board meeting, June 11, 2024.

3. Nancy, Sibby and Jack will take the Oath of Office by the end of May.
4. Crystal provided the first report from Hdl detailing amount and sources of tax funds received by the South Library District.
5. A discussion regarding the Employee Policy Manual regarding payment periods associated with GUSTO.
6. There was no report provided from Friends of the Library.
7. Marilyn Melton provided an update on Blanco Library Inc.'s new officers.
8. The Deputy Director's report was given by Brian Fields and the Director's report was provided via Email, attachments are provided.
9. Andrea initiated a discussion regarding the District's funds and resources in local banks. A Motion was made and passed that the signatories of the Lone Star Capital Bank transactions would be: Nancy Cline, John (Jack) Twilley, Joni Kirkwood and Crystal Spybuck. Further, Patricia Clewell-Smith will have the privilege of signing investments of the District. The above signatories, plus Andrea Whitesides and Evann Ramsey will have the privilege to view accounts on line. Millie Jones and Andrea Whitesides are to be removed as signatories.

Announcements

- The next Board meeting will be 11 June 2024
- The Board adjourned at 10:50am and entered into Executive Session

Executive Session

Personnel and compensation issues were discussed during the session. Executive Session ended at 11:17am. The Board then returned to Open Session and adjourned at 11:18am.

Respectfully submitted,

Jack Twilley

Acting BCSLD Secretary

Andrea Whitesides

BCSLD Trustee