

Blanco County South Library District

Board of Trustees Meeting
Tuesday, June 14, 2022
9:30 A.M. Library Conference Room

Call to Order – 9:34a.m

Attendees – Nancy Cline, Millie Jones, Joni Kirkwood, Crystal Spybuck, Brian Fields, and Andrea Whitesides

Public Comments - None

Approval of May 10, 2022, Minutes – A motion was made to approve the May minutes. The motion was seconded and passed.

Unfinished Business

1. Approval of 2022-2023 budget – Millie presented the proposed budget for FY 2022 – 2023. A motion was made to approve the budget. The motion was seconded and passed.
 - a. Raises for staff – Nancy will notify paid staff of their salary increase.
2. Update on asphalt repair in parking lot - Crystal reported the asphalt repair was completed.
3. Oath of office for newly elected trustees – Nancy Cline and Millie Jones were going to be sworn in following the meeting by Patty Coffee. Jim Dyer will go another time.
4. Hiring of summer library aide – Crystal reported to the Board that Greg Stevens was hired for this position. Mr. Stevens asked to be reimbursed for the \$25.00 finger printing fee and 62.5¢ per mile travel reimbursement for travel to and from New Braunfels. A motion was made to approve these expenditures. The motion was seconded and passed.
5. Imagination Library – PEC has not committed to this program. It is tabled until further notice.
6. Weed barrier for landscaping – Crystal reported that TexZen Landscaping will be at the library this coming weekend to install the weed barrier.

New Business

1. Hiring of bookkeeper – Crystal reported that the ad for the new bookkeeper is online, on our website, and in the BCN and Johnson City Record Courier.
 - a. Request for funds for ads – A motion was made to approve up to \$500 for advertising costs for the bookkeeper position. The motion was seconded and passed.
2. Letter of appreciation to Jackie – Nancy wrote Jackie a letter of appreciation from the Board for her dedication and commitment to the library.
3. Graphic design cost for Reading Between the Wines program - \$180 – On July 6th, the Library will host “Reading Between the Wines” at 5:30p.m. The author is Mark Standley and La Vie Winery is the wine to be served. The portion of the cost of the

graphic design for the “Reading Between the Wines” logo is \$180.00 to the library. A motion was made to approve this expenditure. The motion was seconded and passed.

4. Changes in signatories for Lone Star Bank accounts
 1. On the account ending in 4060, Warren Gentry, Member at Large, is removed and Mildred Jones, Treasurer, is added. Therefore, the agents for this account are Nancy Cline, President, James A. Dyer, Vice President, Andrea M. Whitesides, Secretary, Crystal Spybuck, Library Director, and Mildred Jones, Treasurer. All powers are granted to all agents on this account.
 2. On the account ending in 7885, Jackie C. Hellinger, Bookkeeper, is removed and Joni Kirkwood, Member at Large, is added. Therefore, the agents for this account are Nancy Cline, President, Andrea M. Whitesides, Secretary, Mildred Jones, Treasurer, and Joni Kirkwood, Member at Large. Only Nancy Cline and Mildred Jones can open any deposit or share account(s) in the name of the District and only Nancy Cline and Mildred Jones are authorized to close this account. All agents on this account can transfer funds to the account ending in 4060 and make balance inquiries.
5. Determine library holidays for 2022-2023 – The Board approved the following holidays for FY 2022 – 2023
 - July 4th – Independence Day – Monday
 - September 5th – Labor Day – Monday
 - November 24th – 26th – Thanksgiving - Thursday thru Saturday
 - December 24th – 26th – Christmas - Saturday thru Monday
 - December 31st & January 1st – New Year’s Eve & New Year’s Day – Saturday and Sunday
 - May 29th – Memorial Day – Monday1 FH for Brian, date to be agreed upon with Library Director.
6. Death of Arnold Barban – Longtime library volunteer and major contributor.
7. Friends of the Library Report – Betsy Scheffe – No report
8. Blanco Library, Inc. Report – Ann Ahrens/Pat Clewell – Crystal reported the Inc. Board met last week. The Blanco Library, Inc. Board approved the aluminum attic stairs, having a credit card and wants volunteers to install attic stairs.
9. Budget and Financial Report – Millie Jones – Millie reported the budget was still in good shape.
10. Financial Report – Millie requested Board approval to pay May's bills. A motion was made to pay the bills. The motion was seconded and passed.
11. Deputy Library Director’s Report – Brian Fields – See attached report
12. Library Director’s Report – Crystal Spybuck – See attached report

Announcements

Next Board meeting – July 12, 2022

Adjournment at 10:54 a.m.

Respectfully,
Andrea Whitesides
BCSLD, Secretary