

Blanco County South Library District

Board of Trustees Meeting  
Tuesday, October 12, 2021  
9:30 A.M. Library Conference Room

Call to Order at 9:30am. Attendees: Nancy Cline, Jim Dyer, Millie Jones, Joni Kirkwood, Brian Fields, Jackie Hellinger, Pat Clewell, Charlie Barr, and Andrea Whitesides

Public Comments – none

Nancy informed the attendees that she had spoken with Crystal and she was recovering well. Andrea reported that she sent a “Thinking of You” card from the Board to Crystal.

A motion was made to approve the September 14, 2021 minutes. The motion was seconded and passed.

Unfinished Business

1. Approval of adding Friends' Board “Directors and Officer Liability” insurance to District – A motion was made, seconded and passed to add the Friends' Board “Directors and Officer Liability” insurance to District.
2. Discussion of policy if staff or volunteer receives positive Covid test – Brian – After discussion of the policy, it was agreed that in Section 3, the 2<sup>nd</sup> and 3<sup>rd</sup> bullets were to be removed. A motion was made, seconded, and passed to approve Covid policy. – policy attached
3. Sign on building – approval by Planning and Zoning – A letter was prepared to the P & Z committee with \$50 check for application for permit.
4. Update on money market accounts – Millie reported that the CD that was ready to mature at Security State Bank & Trust was rolled over to 2 Money Market accounts. One account is at Texas Regional Bank (TRB) and the other one is at Lone Star Capital (LS) Bank. The money from the CD went into the money market (about \$107k) at TRB. \$50k from LS checking was transferred to the LS money market.
5. Discussion of audit of year ended June 30, 2019 - Audit looks good, no major problems.
6. “Shred It” Day
  - a. Finalize date – April 23, 2022 has been decided for event. Andrea will contact shredding company and BPD.
7. Previous MOU with the City of Blanco regarding funds for Library - tabled

New Business

1. Amendments to 2021 – 2022 budget – After discussions, the following changes were made to the 2021 – 2022 budget: Shelving for Juvenile section was changed to \$6,316, the large conference room divider was removed, the computer room upgrade has been put on a wait list and the remainder of the items will be added to the budget.

2. Quarterly Investment report – The investments look good. The 3 CD's at Hondo National Bank are maturing at the end of October.
3. Friends of the Library report – Charlie Barr – Started membership drive; postage is now 58¢ per letter, which cuts into the budget, trying to promote PayPal. Received some fundraising suggestions, such as, outdoor movie, “Take home movie kit”, and dinner and a movie. Next meeting – October 14<sup>th</sup>.
4. Blanco Library, Inc. report – Pat Clewell – Will need help unloading pecans, financially doing well, next meeting will be December 9<sup>th</sup>.
5. Budget and Financial report – Millie Jones – Budget doing well. Will continue to monitor sales tax revenues.
6. Financial report – Jackie Hellinger – Requested permission to pay September bills. A motion was made, seconded and passed to approve payment of bills.
7. Deputy Library Director's report – Brian Fields – report attached – After a discussion about one of the hotspots not being returned, Brian was to contact T-Mobile to see if it could be disabled.
8. Library Director's report – Crystal Spybuck – report attached

Announcements

Next Board meeting on Tuesday, November 9, 2021

Adjournment at 11:12a.m.

Respectfully submitted,

Andrea Whitesides  
Secretary, BCSLD