

Blanco County South Library District

Board of Trustees Meeting
Tuesday, November 12, 2024
9:30 A.M. Library Conference Room

The meeting was called to order at 9:31 A.M. and a quorum was established.

Attendees: Nancy Cline, Andrea Whitesides, Sibby Barrett, Marilyn Melton, Evann Ramsey, Crystal Spybuck, Brian Fields

There were no public comments.

The minutes for the October 8, 2024 meeting were not available for approval but will be approved at the next meeting.

Unfinished Business

1. Progress re. Long-Range Plan—Furniture for the small conference room to be ordered. Revisions to collection development policy and book challenge process in progress.
2. Real Ale Ride report—The event was successful and well supported by a crew of library-affiliated volunteers. The amount of money from Real Ale's charitable contribution to the Friends of the Blanco Library is TBA.
3. Website design—Review of the new website is underway, still awaiting feedback and input with a goal to launch the new website at the beginning of the new year.
4. Wired Wednesdays computer assistance—The service has gone well so far with several patrons signing up each week or stopping by.
5. Library sign—The sign is now working, and we have administrative control of it, but we still have an issue with the meter for PEC. GVTC is currently paying for the meter because it is connected to their equipment. We are working with PEC to resolve this issue.
6. Shred Day report—November 9, 2024—Sixty-three people used the service this year, which is more than last year, and there were drop-offs from three new zip codes this year.
7. Part-time Program and Community Outreach Coordinator – job description/applicants—Currently on hold until we can fill the vacancy for the front desk library aide position since Dorothy's retirement.
8. Proposal for Pocket Meadow – possible survey of land—A volunteer landscaper has submitted a design that Crystal will circulate. We will need to have a survey done to determine the exact property lines. Blanco Library Inc. will need to pay for the survey, and this will be brought up at the December meeting. Sibby will contact a surveyor to get a bid. The land is 0.83 acres.
9. Halloween Trunk or Treat report—Crystal attended the event and handed out bookmarks and candy and circulated information about the Dolly Parton Imagination Library. The Chamber of Commerce estimated that 300 people attended.

10. Literacy night at Blanco Elementary report—Crystal attended the event and handed out Halloween Family Day flyers, candy, bookmarks, and Dolly Parton Imagination Library info.

New Business

1. Retirement of staff member Dorothy Trimble on October 11.
 - a. Hiring part time Library Aide—We have received seven applications so far, and the position closes on November 15. We plan to begin interviews at the beginning of December and hire before the end of the year.
2. Resignation of board member, Joni Kirkwood—The Board aims to appoint a replacement to fill the rest of Joni's term which ends in May.
3. Letter from City of Blanco regarding lead water pipes—The City of Blanco notified the library that we may have galvanized lead pipes coming from the street to the library. We will have the water tested to determine if there is an issue. Based on work that we have done to fix water leaks in the parking lot in recent years, it doesn't seem likely that there are galvanized lead pipes coming from the meter to the library building.
4. Doran Endowment funds—The Doran endowment specifies that the interest from the principal should go to pay staff salaries.
5. Review of Thanksgiving and Christmas staff schedules—The staff schedule is in place and there is coverage for the days we are open. Crystal will be taking off Monday and Friday the week of Christmas.
6. Investment Report – Pat Clewell Smith—The investment report was reviewed, and everything is in order.
7. Friends of the Library Report – Rosalind Ellis—There was no Friends report.
8. Blanco Library, Inc. Report – Marilyn Melton—Marilyn distributed a survey at the last Woman's Club meeting to gather information about what people know about the library and gauge members' involvement with the library. The next Blanco Library, Inc. meeting is in December. Marilyn attended the Master Plan for Blanco, Texas meeting at the Byars building representing the Blanco Library and the Woman's Club and provided a summary of the meeting.
9. Budget and Financial Report – Andrea Whitesides
10. Financial Report – Evann Ramsey—Andrea moved to pay the October 2024 bills, and Sibby seconded. Motion to pay the bills was passed. Andrea moved to transfer \$25,000 from the operating account at Lone Star Bank to a money market account at Lone Star Bank. Sibby seconded, and the motion passed.
11. Deputy Library Director's Report – Brian Fields
12. Library Director's Report – Crystal Spybuck

Announcements

The next Board of Trustees Meeting is on December 10, 2024

Adjournment

The meeting was adjourned at 11:14 AM.

Respectfully submitted,

Brian Fields,

Deputy Library Director, BCSLD