

Blanco County South Library District

Board of Trustees Meeting
Tuesday, April 19, 2022
9:30 A.M. Library Conference Room

Call to Order: 9:30a.m.

Attendees: Nancy Cline, Jim Dyer, Millie Jones, Joni Kirkwood, Crystal Spybuck, Brian Fields, Jackie Hellinger, Pat Clewell, Charlie Barr, Betsy Scheffe, and Andrea Whitesides

Public Comments - None

Approval of February 8, 2022, Minutes – A motion was made to approve the minutes. It was seconded and passed.

Unfinished Business

1. Updates on landscaping and KnoxBox installation – Crystal reported the KnoxBox was installed by the BVFD on February 8, 2022. Landscaping project has been completed.

a. Increased cost for irrigation system was approved by email – A motion was made on March 25th and seconded on March 26th. A majority of the Board members voted and passed the motion.

2. Purchase of additional hotspots (total of 8) was approved by email – A motion was made on February 26th and seconded the same day. A majority of the Board members voted and passed the motion.

3. Wireless contract was approved by email – A motion was made on March 24th and seconded on March 24th. A majority of the Board members voted and passed the motion on March 25th.

4. Certificate of Unopposed Candidates – Andrea will place a copy of the certificate at the polling places on May 7, 2022.

5. Display TV has been purchased – Crystal purchased the new display TV. Dave and Brian installed the TV.

6. Asphalt repair in parking lot – update – Crystal is continuing to receive estimates.

7. Shred It Day (April 23, 2022) – Approval of budget – Crystal presented the budget for this event. A motion was made and seconded to approve the budget. The motion passed.

New Business

1. Insurance for contents of Library – Crystal and Jackie reported that the increase coverage of the library's contents will be \$800,000 beginning in the fiscal year 2022 – 2023. This will increase the cost of the insurance by \$1,000.

2. Budget requests for 2022-2023 budget – Millie requested any projects/programs/ideas for the 2022 – 2023 budget be sent to her, to be placed in the proposed budget.

3. Requests for current budget: Window shades (\$500), additional TV (\$1000), water faucet (\$2000), additional books (\$1500) – After discussion of each item, there was a motion to approve the purchase. It was seconded and passed. The four additional requests totaled \$5,000 to add to the current budget.

4. Permanent contracts for Patricia Corder and Christine Anderson – Crystal reported that both part time employees have permanent contracts. Crystal will be looking to hire part time summer help.

5. Re-districting of precincts – Brian Fields and Jackie Hellinger – Brian mentioned the need for new re-districting of precincts maps.

6. Library cybersecurity training for Board members – Nancy reminded the Board to take the cybersecurity training and give the certificate of completion to Crystal

7. Friends of the Library Report – Charlie Barr – Charlie reported \$3,210 were sold in tickets and \$901 was collected in the tip jars for Dinner and a Movie. Friends Membership Night will be May 12th @ 6:00p.m. in the large conference room at the library. The speaker will be Connie Barron, Blanco City Council Member. The incoming officers for the Friends of the Library, Inc. are Betsy Scheffe, President; Carolyn Geiler, Vice President; Jorge Lane, Treasurer; Mary Jane Fletcher, Secretary.

8. Blanco Library, Inc. Report – Pat Clewell – Pat reported the Annual Shareholders Meeting was held on Mar. 9, 2022, at the March Blanco Woman's Club meeting.

9. Budget and Financial Report – Millie Jones – Budget still looks good. Millie suggested that we change the amount we ask from the city from \$15,000 to \$7,500.

10. Quarterly Investment Report – Millie Jones – Millie reported the investments are solid. Interest rates are in the tank. The CD at Texan Bank, formerly Hondo National Bank, was maturing soon.

11. Financial Report – Jackie Hellinger – Jackie requested Board approval to pay March's bills. A motion was made, seconded, and passed to pay March's bills.

12. Deputy Library Director's Report – Brian Fields – Report attached

13. Library Director's Report – Crystal Spybuck – Report attached.

Announcements

Next Board meeting - May 10, 2022

Executive Session – At 11:05a.m., the Board entered executive session to discuss raises for the staff. The Board emerged from executive session at 11:20a.m

Adjournment 11:25a.m.

Respectfully submitted by,

Andrea Whitesides
BCSLD Secretary