

Blanco County South Library District

Board of Trustees Meeting
Tuesday, December 14, 2021
9:30 A.M. Library Conference Room

Call to Order at 9:30a.m. Attendees: Nancy Cline, Jim Dyer, Millie Jones, Joni Kirkwood, Crystal Spybuck, Brian Fields, Jackie Hellinger, Charlie Barr, and Andrea Whitesides

Public Comments - none

Approval of October 12, 2021 Minutes – A motion was made, seconded, and passed to approve the October 2021 minutes.

Approval of November 9, 2021 Minutes – A motion was made, seconded, and passed to approve the November 2021 minutes.

Unfinished Business

1. Sign on side of building – Crystal informed the Board that the Planning and Zoning committee approved the sign on the side of the building.

2. Approve ADT cost for removing camera temporarily for installation of cowboy sign – Crystal requested \$372.60 for payment to ADT to move the camera so the sign company can install the new sign. A motion was made, seconded, and passed to approve the cost of moving the camera by ADT.

3. Landscaping for the front of the library – Nancy met with TexZen Landscapers. She liked the design and are waiting for the sprinkler system company to come by for a look. After that, TexZen will be able to give a quote. Solstice Landscaping company will be out 12/15/2021 to talk with Nancy about ideas for landscaping. Spring Creek Gardens wants \$850 for a design.

New Business

1. Purchase of more hot spots – Brian is waiting for T-Mobile to give him a quote for 4 new hotspot and monthly service fee for 8 devices.

2. Commercial KnoxBoxes – Crystal described what KnoxBoxes were used for. After discussion, more information on costs and installation is needed. Also, need to check with the insurance company regarding our coverage.

3. Water leak in foundation of library – American Leak Detection company is scheduled to do the testing on 12/16/2021. The library will be closed on that date until 2p.m. because the water will need to be turned off.

4. Approval of quote for computer warranties – After much discussion, a motion was made, seconded, and passed to purchase warranties for the 9 critical computers. The Board also requested that HOT IT resume monthly visits to the library

5. Approval of equipment replacement cost recommended by HOT IT - Tabled

6. Discuss contracting directly with E-Rate Solutions – A motion was made, seconded, and passed to contract with E Rate Solutions to purchase replacement equipment recommended by HOT IT.

7. Discuss copyright compliance site license – A motion was made, seconded, and passed to approve \$440.00 to purchase this license in order to show movies at the library.

8. Friends of the Library Report – Charlie Barr – Dinner and a movie will be Thursday, March 24, 2022, between 6 – 8p.m. The movie, “ It’s a Beautiful Day In The Neighborhood”, will be shown at the library at 7:30p.m. Sibby Barrett will help with the planning of the meal and members will do the cooking. Next meeting will be Jan. 13, 2022.

9. Blanco Library, Inc. Report – Pat Clewell - Pat was not at the meeting. She sent a note to Nancy to pass along. “ Nothing new”.

10. Budget and Financial Report – Millie Jones – Everything looks good, right now.

11. Financial Report – Jackie Hellinger – Jackie requested Board approval to pay November bills. A motion was made, seconded, and passed to approve payment of November bills.

12. Deputy Library Director’s Report – Brian Fields – Report attached

13. Library Director’s Report – Crystal Spybuck – Report attached – 5 laptops with bad or failing batteries will be disposed of.

Announcements

Next Board meeting on Tuesday, January 11, 2022

Executive Session – The Board adjourned to Executive Session at 11:15a.m. Christmas bonuses was discussed for paid staff. The Board emerged from Executive Session at 11:20a.m.

The other attendees were asked to rejoin the meeting. The meeting was adjourned at 11:23a.m.

Respectfully submitted,

Andrea Whitesides
BCSLD Secretary