

Blanco County South Library District  
Board of Trustees Meeting Minutes  
12 March 2024  
9:30am Library Conference Room

The meeting was called to order at 9:30am and a quorum was established.

Attendees: Nancy Cline, Joni Kirkwood, Millie Jones, Andrea Whitesides, Crystal Spybuck, Brian Fields, Pat Clewell-Smith.

There were no public comments.

The minutes of the February 13, 2024 meeting needed a date correction before they could be approved, a motion was made and passed to approve the corrected minutes.

#### Unfinished Business

1. Long Range Planning meeting for the Library is scheduled for 5 April 2024. A motion was made and passed for serving refreshments.
2. Founders Day will be 23 March 2024. The library will have an information booth from 2pm-6pm. Volunteers are signing up for 2 – 4 hour time slots. No sales are allowed during this event. Booth will have a make and take craft for children.
3. The contract for employment with Evann Ramsey was met with approval and will be signed later today.
4. The lease on the library building through Blanco Library Inc. was discussed and it was decided to seek the advice of a real estate agent for fair market value. Discussion tabled.
5. Community Outreach, ticket sales have begun for the Lady Bird Johnson Wildflower Center on 24 April 2024  
The Solar Eclipse event, the library will offer programs on 19 March 2024 and 1 April 2024. Eclipse glasses have been ordered and we are awaiting delivery.
6. The contract with HDL has been signed by the board president Nancy Cline.

#### New Business

1. A Certification of Unopposed Candidates for the 4 May 2024 election was read at the meeting and is being mailed to the Blanco County Clerk.
2. The purchase of Quickbooks online through Techsoup was approved.
3. Appointment of an Investment Officer. The Library District Investment Policy needs to be amended. Section V Delegation of Investment Authority should now read "The Investment Officer of the District is responsible for investment management decisions and activities. The Board is responsible for considering the quality and capability of staff and advisors involved in investment management and procedures. All participants in the investment process shall seek to act responsibly as custodians of the public trust. The Investment Officer is appointed by the District Board President, with approval of the District Board of Trustees". Board President appointed Pat Clewell-Smith as Investment Officer. After discussion, the Board voted and approved the appointment unanimously.
4. Amendment of District Bylaws. President Nancy Cline presented the following amendment to the District Bylaws:

Under Article 5: "Committees" add the following:

Section 3: Investment Officer shall be appointed by the President with approval of the District Board of Trustees.

This amendment to the bylaws will be voted on at the next meeting of the Board of Trustees.

5. The Board voted for the removal of Mildred S Jones from and the addition of Patricia Clewell-Smith to all accounts with the following banks: Texas Regional Bank, Lone Star Capitol Bank, Security State Bank and Trust, TXN Bank. Other signatories on these accounts are Nancy Cline and Andrea Whitesides.
6. Friends of the Library report – Betsy Scheffe, unable to attend.
7. Blanco Library Inc, report, none at this time
8. Budget and Financial report by Mildred Jones
9. Financial Report by Evann Ramsey. A motion was made and passed to pay February 2024 bills.
10. Library Deputy Director report by Brian Fields – see attached.
11. Library Director report by Crystal Spybuck – see attached.

Announcements

Next board meeting is scheduled for 9 April 2024 at 9:30 am to be held at the Library.

Meeting adjourned at 11:09 am

Minutes respectfully submitted by  
*Joni C. Kirkwood*

BCSLD Secretary