

Blanco County South Library District
Board of Trustees Meeting Minutes
Tuesday, March 14, 2023
9:30 A.M. Library Conference Room

The meeting was called to order at 9:30AM and a quorum was established.

Attendees: Nancy Cline, Jack Twilley, Millie Jones, Joni Kirkwood, Crystal Spybuck, Brian Fields, Pearl Garza, Betsy Scheffe, and Andrea Whitesides

Public Comments - None

Approval of February 14, 2023 Minutes – A motion to approve the minutes was made. After discussion, Andrea will make a few corrections to the original minutes, as requested by Board members. After agreeing to make the changes, the motion was seconded and passed.

Unfinished Business

1. Election: "Certification of Unopposed Candidates" – Andrea signed the letter to Nancy regarding the "Certificate of Unopposed Candidates" and it will be sent to the Blanco County Clerk. A copy will be kept in the BCSLD records.
2. Letter to TXN bank regarding branch closure – Nancy sent a letter to the bank expressing disappointment in the decision to close the TXN Blanco branch office.
3. Interest from Doran Endowment Fund – Pearl has spoken with Ann Ahrens and the interest will be sent before the BCSLD April meeting.
4. Shred Day – Fall 2023 – Andrea spoke with Casey, from Condo Document Services. Casey suggested three different days, Oct. 21st, Oct. 28th, or Nov. 4th. After some discussion, the Nov. 4th date was agreed upon. Andrea will contact Casey and set the date.

New Business

1. Discussion about audits and investments – Millie was concerned the Audits and the library's financial books don't match. Normally, according to Millie, after an audit, the auditor gives the client a list of adjustments to make some the audit and the clients financial books match. Mr. Allman, our auditor, did not give Millie any adjustments to make. After much discussion, the Board asked Millie to write a letter with her concerns about the differences between the audit and the library's financial books and keep it with the audits. The Board has decided to look for another auditor for the FY ending 2023. Andrea made a motion to authorize Millie to open an account at Security State Bank & Trust, Blanco branch, for the Blanco County South Library. The motion was seconded and passed.
2. Request to borrow library table cloths – Liz Waller-Broyal has asked the library to borrow tablecloths for the "Celebration of Life" for Nelson, Liz's husband. Liz has been a very good Ambassador to the library. It is the pleasure of the Board to approve Liz's request.
3. Disposal of unused chairs for conference room – Crystal asked the Board to dispose of twelve old chairs. The Board agreed unanimously.

4. Policy on borrowing library chairs – The library has an unofficial policy for borrowing library items. No formal, written policy will be needed.
5. Friends of the Library Report – Betsy Scheffe - Betsy reported that 104 tickets were sold for “Dinner & A Movie”. The Silent Auction and tip jar brought in nearly \$7,000. The Dolly Parton Imagination Library committee has received all documentation needed for the USPS and the DPIL. Crystal has sent appropriate documents to both organizations. Now we wait to hear from these entities to begin. Four of the “ Little Free Library” boxes are now in the hands of local artists. Betsy hopes to have a map made of the location of these “libraries” and give it to the Blanco Chamber of Commerce to distribute to anyone who may want information about Blanco.
6. Blanco Library, Inc. Report (via email) – Ann Ahrens/Pat Clewell – The annual meeting was held on March 8th in conjunction with the BWC March meeting. The following people were elected to the Blanco Library, Inc. Board – Carolyn Geiler was elected to VP (two years term) and Terry Beasley was elected to serve as Secretary. The current Inc. Board consists of Ann Ahrens (President), Carolyn Geiler (VP), Lois Vance (Treasurer), Terry Beasley (Secretary), Pat Clewell (Investment/Audit Officer), Eddy Rogers, Dave Lageman, Pat Ryan, and Marilyn Melton will serve as board members. The financial report was not given due to closing low interest CDs and purchasing higher yielding Treasury Bills.
7. Budget and Financial Report – Millie Jones – Millie went over the budget with the Board. Andrea asked about the \$12,000 budgeted for Equipment/Furniture. This amount is to include new furniture for Brian’s office. Nancy asked Brian if he could have this done by the end of our FY2023. He assured the Board he will have it done by then.
8. Financial Report- Pearl Garza – Pearl made a motion to allow her to pay the February bills. The motion was seconded and passed.
9. Deputy Library Director’s Report – Brian Fields - Attached
10. Library Director’s Report – Crystal Spybuck - Attached

Announcements

Next Board meeting – April 11, 2023

Adjournment @ 10:40AM

Respectfully submitted,

Andrea Whitesides

BCSLD Secretary