

Blanco County South Library District

Board of Trustees Meeting  
Tuesday, July 13, 2021  
9:30 A.M. Library Conference Room

Call to Order at 9:32am. Attendees: Nancy Cline, Jim Dyer, Millie Jones, Joni Kirkwood, Crystal Spybuck, Brian Fields, Jackie Hellinger, Pat Clewell, Charlie Barr, and Andrea Whitesides

Public Comments - none

Approval of June 15, 2021, Minutes: a motion was made, seconded and passed to approve the June minutes.

Unfinished Business

1. Front desk remodel – the front desk remodel is complete.
  - a. counter tops – the Corian countertop was over the amount approved, so Mr. Blasi will get other quotes for the countertop.
2. Hiring of library aide – Crystal reported neither candidate is available yet. Christine is available 8-10 hours weekly and Pat will be available 10-15 hours weekly.
3. Van in parking lot – Nancy reported that she sent Jim another letter with a July 31, 2021 final date to vacate the property. If nothing happens, the law enforcement authorities will have to be involved.
4. Opening study rooms and conference rooms – Crystal reported that after Saturday, July 17<sup>th</sup>, all rooms will be available.
5. Technology Committee report – Not all Board members had report to review. The Board will approve at the August BCSLD meeting.
6. Compensation Committee report (Crystal, Andrea, Millie, Jackie) – No report
7. Upgrading security cameras – Crystal reported ADT has not responded to multiple calls from her. Only 3 cameras, out of 9, are working.

New Business

1. Election of Board officers – By acclamation, the following is the BCSLD Board  
President – Nancy Cline  
Vice – President – Jim Dyer  
Treasurer – Millie Jones  
Trustee In Charge of Projects – Joni Kirkwood  
Secretary – Andrea Whitesides
2. Sign on front of building – Crystal will get bids for front sign, not to exceed \$500.00. She will also get bids for a front sign, not to exceed \$1,000.00. Motions were made to approve both amounts of money, seconded, and passed.
3. Sales tax revenue – Due to the unusual amount of sales tax revenue the Library has received, Nancy asked the Board members to bring suggestions to the August meeting, along with costs, that would benefit the community.

4. Annual approval of investment policy – The Board members need to review the policy and will vote for approval at the August meeting.
  - a. amendments
5. Approval of “Clean Slate Policy” – Crystal informed the Board that as of July 15<sup>th</sup>, The library will enact the “Clean Slate Policy”. This information can be found in the Policy and Procedures Manual of the Library.
6. Approval of CTLS membership level fee – Crystal advised the Board that the Level 2 amount has already been budgeted.
7. Friends of the Library Report – Charlie Barr – Charlie reported that the online auction raised \$4,306.00. Meeting will be July 15, 2021.
8. Blanco Library, Inc. Report – Pat Clewell – Pat reported the meeting will be held August 19<sup>th</sup>. Talked about sending an email regarding the upcoming pecan sale.
9. Budget and Financial Report – Millie Jones – Millie reported the budget looks good. The interest on CD’s is minimal.
10. Financial Report – Jackie Hellinger – A motion was made, seconded and passed to pay June’s bills.
11. Deputy Library Director’s Report – Brian Fields – See attached report
12. Library Director’s Report – Crystal Spybuck – See attached report.

#### Announcements

Next Board meeting on Tuesday, August 10, 2021

Executive session – Adjourned to Executive session at 11:45a.m.

- a. Sales tax – Discussed bonuses for staff.

Emerged from Executive session at 11:55a.m.

Adjournment at 11:56a.m.

Respectfully submitted,

Andrea Whitesides  
Secretary, BCSLD