

Blanco County South Library District

Board of Trustees Meeting

Blanco Library Conference Room

Tuesday, February 9, 2021

9:30 A.M.

Call to Order at 9:30a.m.

Meeting was called to order at 9:30a.m. Attendees were Nancy Cline, Jim Dyer, Millie Jones, Mark Gentry, Crystal Spybuck, Brian Fields, Jackie Hellinger, Pat Clewell, Charlie Barr & Andrea Whitesides

Public Comments – None

A motion was made, seconded, and passed to approve the January 2021 minutes.

Unfinished Business:

1. Re opening of the Library – Crystal and Brian – Since the COVID 19 virus variant is on the rise, the schedule of the library will remain the same. If conditions worsen, we will revisit the schedule.
2. Quotes for front desk remodel – Crystal has received one estimate for the front desk remodel. She will contact Mr. Bassett in Johnson City and Demco for estimates, as well.
3. Wish list purchases – A motion was made to allow up to \$1,100 for a picnic table to be purchased for the library. The motion was seconded and passed.
4. Request for District to pay for subscriptions – A motion was made to approve \$1,906.93 for remaining subscriptions in FY 2020 – 2021. The motion was seconded and passed.

New Business

1. District Board election – May 1st is election day. BISD, BCSLD, BEMD, and BPGCD may join together for this election. The Board agreed to allow the library's large conference room to be used as a polling site, if need be.
2. Election of Board officers - The Election of Board officers outcome was, as follows:
President – Nancy Cline
Vice President – James Dyer
Treasurer – Mildred Jones
Secretary – Andrea Whitesides
Trustee in Charge of Programs – Mark Gentry
3. Cyber security online course requirement for staff and Board – Crystal let the Board know that the Board is now required to take an online cyber security training course through TML. After completion of the course, a certificate of completion is sent to the library director and the application electronically. The course will be an annual requirement and takes approximately 30 minutes to complete.
4. Upgrading security cameras – Due to the age and quality of the outside security cameras, it was decided that Crystal would check on the lease and see if the cameras would be replaced without cost to use. If not, Crystal would find out the cost of replacing these cameras and having remote access.

5. Friends of the Library Report – Charlie Barr – As a fundraiser, the Friends have set up an online auction to begin the last week of March. There will be 6 items auction, 1 every week. The auction site is betterworld.com.
6. Blanco Library, Inc. Report – Pat Clewell – Pat reported that the only fundraiser this year will be selling pecans. She also reported the profits will go to the Friends of the Library. Mary Jane Fletcher is stepping down as Secretary and Crystal has agreed to be Secretary. Sandy Switzer is stepping down as Vice President and Carolyn Geiler has agreed to be Vice President.
7. Budget and Financial Report – Millie Jones – The budget looks good, cannot predict what future holds.
8. Financial Report – Jackie Hellinger – A motion was made, seconded, and passed to pay January 2021 bills.
9. Deputy Library Director's Report – Brian Fields – Please see attached report
10. Library Director's Report – Crystal Spybuck – Please see attached report –

Announcements:

1. Next Board meeting will be held Tuesday, March 9, 2021 at 9:30a.m.
2. Mark mentioned to Nancy that the Technology plan needs to be updated for March 2021

The meeting was adjourned at 10:45a.m.

Respectfully submitted,

Andrea Whitesides, Secretary, BCSLD