

## **Blanco County South Library District**

### **Board of Trustees Meeting Tuesday, August 12, 2025 9:30 A.M. Library Conference Room**

#### **MINUTES**

Attendees: Nancy Cline, Jack Twilley, Sibby Barrett, Pat Clewell-Smith, Evann Ramsey, Marilyn Melton, Crystal Spybuck, Allie Franki, Debra Raimond, Brian Fields

Call to Order 9:30

Public Comments: There were no public comments.

Approval of July 15, 2025, Minutes: Jack moved to approve the minutes; Sibby seconded. Minutes were approved.

#### **Unfinished Business**

1. New website: The new website is up and running. There will need to be some small fixes to be made as glitches are discovered. Please send any edits to Crystal.
2. Retirement benefit for staff: Tabled
3. Report on water sample: On-going
4. Progress regarding Long Range Plan: Some of the goals have been met; others are in progress.
5. Report on Pocket Meadow: Katie has applied for a fencing permit. A Zoom meeting was held with the owners of the adjacent property. Their only concern with our proposed privacy fence is that we leave their fence intact.
6. Report on City budget workshop: Nancy and Chrystal attended the latest workshop. There is another budget workshop this afternoon 3. Nancy asked if any board member could attend with Crystal.

#### **New Business**

1. Friends of the Night Sky: The library received a certificate.
2. New Crochet Class:
  - a. This will be held on the four Saturdays in September.
  - b. Brian and Allie will work to establish a policy on fees, instructor payment, number of participants restrictions, waivers, etc.
  - c. Evann will separate Brian's and Allie's budget lines in her report so they can better monitor expenditures.
3. Report on Texas Special District Leadership Forum:
  - a. Crystal reported on the forum and provided a written summary of pertinent discussion points.
  - b. AI training will need to be added for staff members.
4. Investment report – Pat Clewell Smith We will continue with current banks and policies.
5. Friends of the Library Report – Rosalind Ellis There was no report.

6. Blanco Library, Inc. Report – Marilyn Melton: The next quarterly meeting will be held September 16.
7. Budget and Financial Report :
  - a. Cystal is working on establishing an Amazon business account.
  - b. Crystal, Brain, and Evann are to coordinate log-in information.
8. Financial Report- Evann Ramsey
  - a. Evann asked that the July bills be paid.
  - b. Sibby moved to pay the bills; Jack seconded. The motion was approved.
9. Deputy Library Director's Report – Brian Fields
  - a. Brian provided a written report in the shared files, which he summarized for us.
  - b. Brian is the designated contact for HOT IT.
10. Library Director's Report – Crystal Spybuck
  - a. Crystal provided a written report in the shared files, which he summarized for us.
  - b. The library has received many compliments for the summer programs.
  - c. Katie has added a merchandizing link for the website.

#### Announcements

Next board meeting – September 9, 2025

General meeting adjourned: 11:00

Executive Session: Personnel issues discussed.

Adjournment: 11:35